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- **Fill out this** form within Microsoft Word. Simply click on the fields you wish to fill out. **Then print this form and mail it back to me along with your payment by personal check, certified check or money order.**
- You may also **print the form** and **fill it out** using a pen. **Then simply mail it back to me.**
- You may **e-mail this form** as an attachment and **your order will be processed when payment is received by mail.**

Name					
Shipping Address			Billing Address <input type="checkbox"/> same as shipping		
Street			Street		
City			City		
State		ZIP	State		ZIP
Daytime Phone					
Evening Phone					
e-Mail Address					

Payment Information			
<input type="checkbox"/> Personal Check <input type="checkbox"/> Certified Check <input type="checkbox"/> Money Order			
Check #			
Date		Signature	

Item #	Title of Print	Size	Qty	Price	Total
Subtotal					
Packaging & Shipping					
Total					

Print Size	Professional Packaging and Shipping (Includes \$100 insurance coverage per package)
8x10, 8x12, 8x14, 6.5x14	\$8.00 packaging / \$13.35 shipping (\$21.35)
12x16,12x18,9x18, 11x14,11x18	\$9.25 packaging / \$13.35 shipping (\$22.25)
22x14,16x20	\$10.00 packaging / \$13.35 shipping (\$23.35)